

## TRAFFORD COUNCIL

**Report to:** Planning Development Control Committee  
**Date:** 11 July 2013  
**Report for:** Information  
**Report of:** Acting Chief Planning Officer

### Report Title

**Adoption of Validation Checklist**

### Summary

**This report is to inform Committee that a Validation Checklist has been prepared and has been through the required period of consultation with the community, applicants and agents and is now to be adopted for development management purposes.**

### Recommendation

**That Committee note that the updated Validation Checklist is to be adopted for development management purposes.**

Contact person for access to background papers and further information:

Name: David Pearson  
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Background Papers:

The Town and Country Planning (Development Management Procedure) (England) (Amendment) Order 2013, which amends and updates the Town and Country Planning (Development Management Procedure) (England) Order 2010

### Background Information

Relationship to Corporate Priorities	Economic Growth and Development
Financial	None directly from this report
Legal Implications	None directly from this report
Equality/Diversity Implications	None directly from this report
Sustainability Implications	None directly from this report
Staffing/E-Government/Asset Management Implications	None directly from this report
Risk Management Implications	None directly from this report
Health and Safety Implications	None directly from this report

DCLG “Guidance on Information Requirements and Validation” 2010 advises that local planning authorities should prepare a “local list” (validation checklist) which sets out the information that is required to be submitted with planning applications for different types of development and for other types of applications in order for those applications to be deemed valid.

Planning Officers prepared a draft Validation Checklist in March 2013. The document sets out national and local information requirements and the types of development for which different types of supporting information will be required. If the required information is not provided with an application, and is considered by the Local Planning Authority to be reasonable and necessary in order to properly assess that application, the Local Planning Authority will be able to deem those applications invalid until such time as the required information is submitted. The target period for determining the application only begins once the application is deemed to be valid. There is a right of appeal against non-determination of the application where there is a disagreement between the Local Planning Authority and the applicant as to what is required.

The document takes account of the requirement of Section 6 of the Growth and Infrastructure Act 2013, which provides that all information requirements must be reasonable having regard, in particular, to the nature and scale of the proposed development, and are about a matter which it is reasonable to think will be a material consideration in the determination of the application. The Town and Country Planning (Development Management Procedure) (England) Order 2010 ( as amended) requires the list to be kept up to date and reviewed at least every two years.

The DCLG guidance states that the draft local list should be issued to the local community, including applicants and agents, for consultation. The consultation period should last no less than eight weeks. The draft Validation Checklist has been subject to public consultation for eight weeks, having been advertised on the Council’s website between 18 March 2013 and 20 May 2013.

No comments have been received (other than from the Council’s Strategic Planning and Developments team in respect of the detailed wording of the sections relating to Carbon Budget Statements and Town Centre Statements). The document has now been amended in line with those comments and also to take account of the Town and Country (Development Management Procedure) (England) (Amendment) Order 2013 in relation to changes to the requirements for Design and Access Statements and the requirements of Section 6 of the Growth and Infrastructure Act 2013, which is referred to above.

The Committee is requested to note that the revised Validation Checklist will now be adopted for development management purposes and will be placed on the Council’s website along with other guidance. The date the final document will be placed on the Council’s website will be the date of adoption.

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